

# Weyburn Light Horse 4-H

## 2013-14 Start Up Information

**Registration and Information meeting: 11am Sunday September 22 at WJH room 6.**

### **Constitution:**

**Attendance:** Members must attend a minimum of 60% of the meetings for the year. Several events during the year will be mandatory attendance:

- public speaking, achievement day, judging day

**Budget** for the year must be adopted at the second meeting for the year.

**Achievement Day** will be set at the first or second meeting of the year.

**Rides** will take place on the first Saturday of each month. Members will be required to inform Charla if they are unable to make their lesson at least 1-2 days in advance.

Members who are unable to attend **public speaking** night for the club must give their speech at the very next meeting or they will not receive their year's completion.

Several opportunities to **raise funds** for the club will be pursued. These help offset the cost of activities and projects. Each member must participate in a minimum of 1 fundraiser, however, participating in multiple fundraisers is encouraged.

Due to the nature of the project, it is imperative that *members have parent supervision at all functions*. If you are unable to attend, please make formal arrangements with someone to supervise your child.

### **Meeting Format:**

- 1 hr. for meeting
- 10 min snacks and refreshments
- 20-30 min for covering content from unit manuals (cover ½ of the manual each year in that particular unit – 2 years/unit except unit IV in which a member may spend 7 years with supplements to the content at these levels.)
- 40-60 min to work on record books, projects, activities, videos, etc.

### **Election of Officers**

**President** – run meetings, helps the general leader create the agenda, strong attendance is a must.

**Vice President** – fills in for the president in their absence. May have other roles as needed.

**Secretary** – takes minutes at the meeting to become a permanent record for the club. Email minutes to the membership within **1 week** of the date of the meeting.

**Treasurer** – records the receipt and disbursement of money within the club. *This is a 2 year position.*

**Reporter** – prepares a summary of events and meeting and communicates these to the local paper for publication.

During the September meeting, election of officers will take place. In addition, several committees/roles are needed to ensure that the club functions efficiently:

**Ways and Means Committee** – responsible for seeking out, organizing and tracking fundraising events and possible grants available. **MINIMUM 2 MEMBERS; may require SIGNIFICANT PARENT SUPPORT**

**Achievement Day Committee** – organize achievement day schedule, purchase prizes, gifts, acquire sponsorship for Achievement Day awards. **MINIMUM 2 MEMBERS; may require SIGNIFICANT PARENT SUPPORT; and 2 Leaders.**

**Event Planning** – organize snacks/meals for meetings, arena clean up crew for rides, and other events throughout the year. This doesn't mean that they make everything, but rather create a schedule of when others are responsible for contributing and distributing this list to the membership. They may also take on planning fun activities in addition to those scheduled at the beginning of the year. **MINIMUM 1 MEMBER; may require SIGNIFICANT PARENT SUPPORT**

**Ride Co-ordinators** – Different members for each ride to sign up on registration night. On the days that we have fun rides, members, **with their parent(s) help**, will be responsible for selecting and facilitating activities for the afternoon ride. They will also have to ensure that all of the materials needed are at the riding facility (we have a big bin that will have a variety of items to use including a list of possible activities, and Charla will be able to give guidance if requested.)

**Website Management** – although this position is not mandatory, a website for the club exists and it would be beneficial for it to be updated periodically throughout the year to provide basic information to the public and important dates and reminders to members. If a member has a keen interest in this area, this might be a lot of fun. **1 MEMBER; may require SIGNIFICANT PARENT SUPPORT.**

**Other:**

- We are also looking for **Parent Unit Leaders**. This would involve covering the required amount of content in the manuals at meetings and lending a hand where you feel comfortable with other activities. Currently, our projections from past membership are that we will have Cloverbuds, Unit I, and Unit II. Even if you just want to assist, that would be appreciated.
- If you feel helping with a particular activity/craft is up your alley, feel free to volunteer in these areas as well.

## 2013-14 Schedule:

Date	Time	Event	Location	Details
Sunday September 22	11 am	Reorganization Meeting	WJH Room 6	Registration and Information; Election of officers and committees (including ride day activities); adoption of scheduled events for the year; proposed fundraisers for the year, proposed club excursions. <b>For next meeting:</b> bring a binder and dividers
Saturday Oct 5	10-3	Ride Safety, Skills, Trail	Charla's	Unit I, II, III 10:00am Cloverbuds and new members 1:00 Bring a bag lunch. Video – haltering, different for older groups. Helmets, horse, and proper footwear required.
Sunday October 20	1-2	Meeting	Charla's	Receive Record Books – set them up in binders with dividers. To have completed today/for next meeting: Club record for the year, meeting page, <b>For next meeting:</b> bring picture of your horse and of your saddle to next meeting. Record book pages as above. Manuals: complete assigned section for discussion at next meeting
Sunday October 20	10-12	Halloween Ride	Charla's	Bring supplies and instructions for a game of your choice. Dress up, games, goodies. Bring a bag lunch.
Monday Nov 4	5-6:30	Meeting	WJH Room 6 Tack	Video Record Books: meeting information, My Horse, Tack Identification, and Saddle Identification sections. *set time for Public Speaking <b>For next meeting:</b> Manuals: complete assigned section for discussion next meeting.
Monday Dec 2	5-8 pm	Meeting/Pizza Party/Bowling	Curling Rink	Complete meeting section and assign manual section for next meeting. <b>For next meeting:</b> bring your bridle and saddle, elastic bands
Sunday Jan 12	1-4	Meeting and Stations (braiding and banding; tack cleaning; basic health)	Charla's	Record Books: complete meeting information for the day. Focus on reviewing Nov and Dec manual sections with members. <b>For next meeting:</b> complete manual section as instructed by your leader; bring samples of feed you give your horse in small sturdy ziplock bags.

Monday Feb 3	5-6:30	Meeting	WJH Room 6 Feed/Nutrition	Record books: meeting information, Learn how to do feed records. Add feed samples to record books Feed lesson Unit 1 p. 111 nutrition; Unit 4 p.45; Unit 2 p. 99 <b>For next meeting:</b> Manuals: complete section as instructed by your leader.
Feb 8 or 9	TBA	Public Speaking	WJH Room 6	Different age groups have different lengths of speeches. They will be judged, given feedback and a placing.
Sunday Mar 2	1-4	Meeting	Charla's	Hoof care Record books – meeting and activity info <b>For next meeting:</b> Manuals – section to complete for next meeting bring your bridle.
Monday April 7	5-7:00	Meeting	WJH Room 6	Record books – meeting/activity info, finish up manuals. Amazing race – put bridle together, showmanship positioning as judge moves around horse, 'saddle' a horse on a stand, breed identification 'relay' (use smart board to show horse, have sheets of paper with breed names on ), easy on your horse's mouth activities, video. <b>For next meeting:</b> be able to describe colour and marking of your horse .
Sunday April 20	TBA	Groundwork	Kmitas	Scheduled in ½ time slots, members can sign up to work in groups of 2-3 members.
Monday May 5	5-6:30	Meeting	WJH Room 6	Video - Judging Record books – meeting/activity info
Sunday May 25		Judging & Ride	Charla's (weather permitting)	Judging in am Trail obstacles in afternoon; trail ride/free ride in pm as well.
Sunday June 1	10:00- 3:00	Meeting and Ride	Charla's (weather permitting)	Achievement Day planning, Weyburn Fair update. Ride: Small group rides as set by leaders.
July		Rides	TBA	Ride times and dates will be confirmed closer to date. <b>*RECORD BOOKS TO BE HANDED IN BY JULY 31st</b>
August		Rides	TBA	Possibility of more rides as August approaches.
Aug 23-24		Achievement Day	Charla's	